<table>
<thead>
<tr>
<th>Priority Industry</th>
<th>Priority Occupational Grouping/Occupation</th>
<th>Entry Level Wage/Salary Range (per Local Job Descriptions)</th>
<th>Occupational Employment &amp; Wage Statistics*</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthcare and Social Assistance</td>
<td>Medical Assistant</td>
<td>$14.70-$15.75</td>
<td>$14.12</td>
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<td>31-9092</td>
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**Occupation Analysis - Medical Assistants**

Perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.

Common prior jobs: medical assistants, medical office support, other service occupations, medical assistants, medical office managers.

**Job Metrics**

- Job Postings: 285
- Projected Growth: +17.2%
- Time to Fill: 36 days
- Location Quotient: Average

**Salary**

- Median: $15.33

**Top Skills**

- Patient Care
- Certified Medical Assistant
- Scheduling
- Appointment Setting
- Medical Office Experience
- Basic Life Saving Skills
- Medical Assistant (CMA)
- Computer/Keyboard Skills
- Customer Service
- Communication Skills
- Multitasking
- Physical Abilities
- Planning
- English
- Organization
- Teamwork / Collaboration

*ES-202 Employer Reported Occupational Employment and Wage Statistics, Annual Data, May 2017; Geographies: Workforce Development Area, Metropolitan New England City and Town Area (NECTA); Entry Annual Wages*