

Job Description - Employee

Job Code:	BA60	Title:	Occupational Therapist II		
Grade:	52	Exempt/Non:	Exempt	Salary Plan:	BHS
Career Path:	O01	Level:	02	CID Code:	Select Uniform Code
Company:	BMC	Dept. ID:	Multi	Dept Name:	
Reports to Job Code:		Reports to Title:			
Analyst:	Select Consultant	Approval Date:	8/23/2011		
Physical Demands Form Updated/Completed:		<input type="checkbox"/> Please check to acknowledge update/completion. Go To Physical Demands Form			
Summary Description:					
<p>One to three paragraphs describing job function. In addition to job qualifications this will be used for posting. This section should include tie to line of sight and employee engagement – how this job relates to our vision and mission. (Do not use bulleted text.)</p> <p>Plans Occupational Therapy treatment plans to include activities to improve UE function, daily tasks, functional mobility, homemaking skills, psychosocial status and developmental status. Determines patients' capabilities, needs, interests and goals and prepares individually tailored programs consistent with the physician's diagnosis and patient history. Monitors patients' progress and documents same on medical record. Observe all health and safety requirements.</p> <p>Adheres to system and department compliance policies, and any and all applicable laws and regulations. Performs other duties as assigned.</p>					
Job Requirements:					
Expansion of the summary description. Specific job related responsibilities that will be used to measure performance. Please check which job responsibilities are "Essential Functions" as defined by the Americans With Disability Act. View ADA Requirements				Essential Function?	% of Time
1.	Identifies, evaluates, treats and follows up clients on an inpatient, outpatient, homecare and contract basis as assigned. Provides age-appropriate care to patients. Demonstrated knowledge of developmental stages for the following age groups (infant/child, adolescence, adult and older, geriatrics) and applies developmental theories and concepts when planning and implementing care for patients as appropriate per assignment			☒	
2.	Evaluates all assigned patients, develops plan of treatment, provides assessment and assists in discharge planning as appropriate for each discipline. Applies treatment plan to patients within established procedures and time frames, as determined by each discipline			☒	
3.	Provides information and consultation to patients, families, caregivers, and other health care personnel involved with patient management			☒	
4.	Completes department operational procedures, including scheduling, billing, equipment usage, time-off requests and caseload coverage assignments			☒	
5.	Completes necessary documentation to comply with professional standards department procedures for initial consult, progress notes, clinical conference notes, and reports			☒	
6.	Assist with on-the-job orientation and training for student interns			☒	
7.	Demonstrates relevant knowledge and application of clinical skills in evaluation, treatment and counseling			☒	
8.	Meets productivity expectations as determined by the department standards			☒	

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Qualifications		Unless otherwise required by certification, licensure, or registration, an equivalent combination of education and experience which provides proficiency in the areas of responsibility listed in this description may be substituted for the minimally required education and/or experience listed in the Qualifications section below.	
Minimally Required Education: <i>If none required select "none required".</i> Bachelor's Degree		Preferred Education: Master's Degree	
Minimally Required Experience: <i>If none required select "none required".</i> Successfully meet career ladder requirements for Level II		Preferred Experience: Successfully meet career ladder requirements for Level II	
Skills/Competencies:			
License:	OTR	State	Required/Preferred? Required
<i>Please provide industry accepted acronym & description. i.e. CDL – Commercial Driver's License and State Requirement (MA or CT).</i>	_____	State	Required/Preferred?
	_____	State	Required/Preferred?
	_____	State	Required/Preferred?
<i>Any job requiring CPR must have a minimum of Health Care Provider CPR training (CPR and AED) unless otherwise specified in the Certification section.</i>			
Certification:	CPR	State	Required/Preferred? Required
<i>Please provide industry accepted acronym & description. i.e. CPR – Cardiopulmonary Resuscitation and State Requirement (MA or CT)</i>	_____	State	Required/Preferred?
	_____	State	Required/Preferred?
	_____	State	Required/Preferred?